



CHRIST MEMORIAL EPISCOPAL CHURCH

Annual Meeting

Christ Memorial Episcopal Church

January 16, 2022

12:30PM



CHRIST MEMORIAL EPISCOPAL CHURCH

AGENDA FOR THE ANNUAL MEETING OF CHRIST MEMORIAL EPISCOPAL CHURCH,
DANVILLE – JANUARY 16, 2022 – (BEGINNING NO EARLIER THAN 12:30 PM)

1. Opening Prayer
2. Appointment of Secretary and Parliamentarian
3. Resolution for Conducting a Virtual Meeting Process.
4. Approval of 2021 Annual Meeting Minutes
5. Introduction and Appreciation of Retiring Vestry Member
 - a. Barbara Rhoades
6. Explanation of 2022 Vestry Election Process
7. Introduction and Explanation of Returning Senior Warden and Vestry Members
 - a. David Peterson III (Senior Warden,) Michelle Walczak (Junior Warden – pending vestry approval), Jennifer Patterson (Secretary – pending vestry approval,) Erin Ryan, Robin Kessler, and Sharon Shutovich (Vestry Members)
8. Introduction of, and Motion to approve or amend slate of Vestry Openings
 - a. Joseph Koons, and Deb Williams
9. Vestry Election
10. Introduction and Election of Nominees for Delegates and Alternates to Diocesan Convention
 - a. Erin Ryan, Barbara Rhoades (alternantes?)
11. Parish Officer Reports
 - a. Priest in Charge
 - b. Senior Warden
 - c. Junior Warden
 - d. Treasurer
 - e. Committee Chairpersons (as seeking voice)
 - f. Shaped by Faith team
12. New Business
 - a. Congregational Goals for 2022 and Beyond
 - i. Plan → Do → Check → Act
 - ii. Hopes/Vision
 1. Community Resource Center
13. Announcements, Questions, and Comments
 - a. Ash Wednesday and Holy Week dates
14. Adjournment and Closing Prayer

Vestry – There will be a short organizational meeting immediately following the Annual Meeting. All continuing and newly elected vestry members will attend.

Resolution for Conducting a Virtual Meeting Process.

"WHEREAS, Article 2 of the Bylaws of Christ Memorial Episcopal Church, a Parish of the Diocese of Central Pennsylvania, provides in Section 1 that there shall be an Annual Meeting at such time and at such place as shall be fixed by the Vestry;
and WHEREAS, the Bishop, in light of the COVID-19 pandemic and the risks both to individuals and the public health that have been associated with large, in person assemblies, has recommended that during the pandemic Parishes in the Diocese wishing to conduct annual meetings do so using available communications technology, the Vestry of Christ Memorial Episcopal Church adopts this Resolution setting forth a special rule of order permitting the Annual Meeting of the Parish to be held as a "virtual" meeting, using electronic communications technology having the capabilities specified in the Resolution;
and WHEREAS, the procedure for conducting the Annual Meeting permitted by the Resolution is consistent with the requirements for conducting a similar meeting of the members of a Pennsylvania nonprofit corporation provided in Sections 5704(a) and 5708(b) of the Associations Code, 15 Pa. C. S. Sections 5704(a) and 5708(b)."



CHRIST MEMORIAL
EPISCOPAL CHURCH

[Minutes from the 2021 Annual Meeting \(next pages\)](#)

Christ Memorial Episcopal Church
 Annual Church Meeting
 Danville, Pennsylvania

christ memorial work station

DATE: 1/17/2021 TIME: 12:00 PLACE: Zoom due to Covid-19 Pandemic

PRESENT via ZOOM: Marika Handakas, Dave Peterson (Senior Warden), Beverly Peterson, Robin Kessler, Doug Cummings (Treasurer), Stacey Cummings, Barb Rhoades, Victor Koons, Michelle Walczak (Junior Warden), Sharon Shutovich, Jenn Patterson, Kathy Smith, Jim Strader-Sasser (Priest-in-Charge), Erin Ryan, Susan Nunan, Becky Sutherland, Debbie Stayer

SUBJECT	DISCUSSION	DECISION
Call to Order Opening prayer by Father Jim Strader- Sasser @ 12:11 pm	Question of quorum	Meeting recorded for those members unable to join at scheduled meeting time.
Order of Business: 1. Appointment of Parliamentarian and Secretary for Annual Meeting 1. Annual Meeting Minutes January 2020	1. Doug Cummings and Debbie Stayer had previously volunteered to serve as parliamentarian and secretary respectively for today's meeting. 1. No changes to annual meeting minutes 2020	1. Approved unanimously by all members on the Zoom meeting. 1. Michelle W. made motion to approve annual meeting minutes of 2020, Victor 2 nd , no discussion, approved unanimously.
Business: 1. Recognition of past vestry members. 2. Slate of new vestry candidates 3. Diocesan Convention Delegates	1. Father Jim thanked Kathy Sidler for her service on Vestry, he very much appreciated her time and effort. 2. Father Jim noted Tom Dulsky would like to remain on Vestry but will be taking a temporary LOA related to health (back) issues. 2a. Father Jim presented the new slate of candidates: Robin Kessler, Sharon Shutovich, and Debbie Stayer. No discussion or other members voicing desire to serve on Vestry. Erin Ryan and Barb Rhoades are willing to serves as CMEC delegates for the annual convention to be held in October 2021. Date TBA.	Sending prayers. Will ask hospitality to reach out to Dana to see if CMEC can offer any assistance at this time. Motion to approve slate of candidates made by Beverly Peterson and 2 nd by Stacey Cummings. Unanimously approved. Motion to approve Erin & Barb as delegates made by Dave, 2 nd by Doug. Unanimously approved.

SUBJECT	DISCUSSION	DECISION
	<p>Two alternates need to be identified. Father Jim will ask Ken & Mary Altenbach if they are able to serve as alternates.</p>	<p>Christ memorial work station</p>
<p>Reports:</p> <ol style="list-style-type: none"> 1. Priest-in-Charge 2. Senior Warden Report (Dave Peterson) 3. Junior Warden Report (Michelle Walczak) 4. Treasurer Report (Doug Cummings) 5. Other Standing Committees 6. Shaped by Faith Project 	<p>Report as submitted, Father Jim noting this past year probably his most challenging and difficult year in ordained ministry. Had to be creative in terms of worship. Big accomplishment was the yoking between CMEC and St. Paul's of Bloomsburg which successfully began December 2020.</p> <p>Report as submitted, Dave noted continued work on Faith by Shape Project continuing to move forward.</p> <p>Report as submitted. Numerous church/rectory projects accomplished, some delayed due to covid-19 and others continuing into 2021.</p> <p>Report as submitted. Church assets are solid. Year ended with positive checking balance. Anticipating 2021 budget in black due to splitting of costs with St. Paul's. CMEC now assisting in handling of Diaper Bank checking account.</p> <p>Reports as submitted, no additions.</p> <p>Dave Peterson, Michelle Walczak, and Erin Ryan are CMEC representatives. The group is looking at our churches needs, what our gifts are, and how to work collaboratively with other congregations. Discussions with Bishop Scanlon and her team on ways to have leadership other than the Priest within the churches. CMEC and St. Paul's of Bloomsburg are the only two churches to engage in yoking at present time.</p>	<p>Report accepted as presented.</p> <p>Report accepted as presented.</p> <p>Report accepted as presented.</p> <p>Report accepted as presented.</p> <p>Reports as presented.</p>
<p>New Business:</p> <ol style="list-style-type: none"> 1. Services at CMEC & St. Paul's of Bloomsburg 	<p>Father Jim will continue to rotate services between the churches. Will hopefully use both churches during</p>	

(Resolved 1/10/2021)

SUBJECT	DISCUSSION	DECISION
<p>2. Goals for 2021</p> <p>3. Finance Committee</p> <p>4. Parishioners Moving</p>	<p>Holy Week, but this is dependent on many variables yet to be determined.</p> <p>Letter of agreement and resolution for yoke between CMEC & St. Paul's is for a three-year agreement. The initial review will occur at six months after the Letter of Agreement's signing (Dec 2020). It will continue every six months from the date the Priest-in-Charge begins ministry with the parishes. Additional mutual ministry reviews will occur on a triennial basis about 18 months after a scheduled Episcopal Visitation. The Canons for Congregational Life and Mission and the Canon for Mission Development and Innovation are available to support the Mutual Ministry Review process."</p> <p>Father Jim would like to work with the Vestry to develop more objective (measurable) type of goals to be accomplished – specifically would like to consider what CMEC's legacy could be, what does it look like?</p> <p>New finance committee being established. Willing to serve are Victor Koons, Beverly Peterson, Doug Cummings, and Debbie Stayer.</p> <p>Father Jim will reach out to Greg Harvey to see if he would be interested in serving as well.</p> <p>Father Jim informed the congregation that Kathy & George Smith will soon be relocating to the Carolinas.</p>	<p>Brainstorming and discussions to occur about what to do with the financial assets of CMEC at future Vestry meetings.</p>
<p>Closing Prayer</p>	<p>Lead by Father Jim</p>	
<p>Adjournment</p>		<p>Motion to adjourn by Dave, 2nd by Doug, unanimously approved.</p> <p>Meeting adjourned at: 1:28 pm Respectfully submitted, Debbie Stayer (Acting Secretary)</p>



CHRIST MEMORIAL EPISCOPAL CHURCH

Priest -in-Charge's Report (2021)

Now there are varieties of gifts, but the same Spirit; and there are varieties of services, but the same Lord; and there are varieties of activities, but it is the same God who activates all of them in everyone. To each is given the manifestation of the Spirit for the common good.

(1 Corinthians 12: 4-7)

2021 was a challenging year filled with many opportunities for learning. Most of the challenges we dealt with were driven by matters outside of our direct sphere of influence. Consequently, we had to adapt and re-adapt as best we could.

We began the year with COVID-19's presence still impacting in-person worship and meetings. At the time, I was splitting responsibilities between Christ Memorial and Saint Paul's. I learned quickly that striving to serve two pastoral sized congregations was more than fulltime work. Thankfully- throughout the year – both parishes were beyond fortunate to have The Reverend Deacon Jim Jenkins available. Deacon Jenkins was indispensable in terms of providing additional pastoral care and liturgical activities. I mentioned in my annual report that I was hoping for a viral vaccine and reassurances that we would be able to live into the fullness of our covenant relationships with Saint Paul's and the Diocese of Central Pennsylvania. We sought to accomplish these goals throughout the year.

My prayers for additional support and opportunities for greater mission outreach and congregational inreach were addressed in February. The diocesan bishop and her staff invited us to explore the possibility of calling a second priest into ministries in our midst. The Rev. Allison Carnahan was completing her requirements for ordination to the priesthood and needed a vocational placement. Moreover, the diocese wanted to place someone to be the sacramental leader for the Mission of the Resurrection in Mount Carmel. Negotiations began and included Allison's first visit to both congregations in February. All of these objectives would provide Allison tremendous opportunities for learning and responsibility in her initial priestly placement. Following much discernment and discussion, we laid out the following timeline:

1. Mid - late March Arrange weekend visit w/ Allison - (tour both congregational sites and Mission of the Resurrection, preach and serve at altar @ CMEC and St. Paul's, tour St.

Paul's rectory, explore Danville, Bloomsburg, and Mt. Carmel, interview w/ treasurers, members of the vestry, bishop's council).

2. Mid- late March - Debrief **curate** candidate's visit with wardens and vestries.
3. Mid- late March - finalize draft of Letter of Agreement (LoA)
4. April Vestry Meetings, approve resolution and LoA for curacy position.
5. Mid-late April - Offer position and begin necessary negotiations.
6. Late April/Early May - With agreement from all parties - sign LoA
7. Early- Mid May -Proceed with necessary financial and canonical requirements
8. Early June - **Curate** begins call in Susquehanna Convocation.

Meanwhile, we went through late winter and early spring by expanding our virtual worship offerings, continuing our special – event gift box deliveries, and living as a Christian Community when the Delta variant broke loose. Shaped by Faith activities were prompting further conversations between our committees and Saint Paul’s leadership. Thus, the idea of creating linkages between the Diaper Bank and Saint Paul’s Mission Outreach were of primary importance. The Shaped by Faith team also worked with other teams throughout the convocation. Holy Week was a time of experimenting with simulcasting worship as well as providing worship services in both locations. It wasn’t easy and we learned much about how to best provide online worship while tending to the needs of the gathered in-person worshipping community too. And during this time, many of us received COVID-19 vaccines.

Allison and Russ Carnahan came to visit Christ Memorial in late April. We all got to meet them and the vestry along with Saint Paul’s vestry interviewed her in a shared meeting. There was broad consensus to call her as Priest Associate. We expressly lived into the decision when Bishop Scanlan came for her Episcopal visit in May. Both parishes’ wardens, Allison, and I vowed, with the gathered congregations’ expressed support, that we would initiate a new ministry with one another. Saint Paul’s and Christ Memorial’s Hospitality Committees did an awesome job of planning and hosting a picnic following 10:30 worship. It was during this time too that the Mission Circle – an experiment in developing a team with members from both parishes responsible for being a “think tank” for shared ministries – began to take shape. We also celebrated one confirmation and one baptism in the spring. All of this was possible because the vestry – especially David Peterson – worked hard on developing our “return to worship” plan.

We went to a different type of rotational sequence for worship during the summer. We scaled back on the number of worship services we had (4 → 2) with an early service at one location and a latter service at the other location. Then, with great joy, many of us attended Allison’s ordination to the priesthood in August. She celebrated her first Eucharist the following Sunday – once again hospitality was superb! We witnessed this same sense of shared joy at our annual Labor Day worship and picnic – hosted by the Petersons this year.

During the summer, I started on a vocational project that I had wanted to complete for a very long time. I reached out to numerous scholars, priests, and colleagues to produce and deliver a 12-Episode podcast series on The Beatitudes. This was a labor of love involving numerous hours of recording, editing, and posting audio-visual training sessions. Beatitudes.Online became the home website for this series and I am quite satisfied with the work that we put into

the project. People from across the Episcopal Church and beyond listened to the podcasts and are now accessing the associated training materials and sessions.

Sadly, our plans for shared ministry with Allison have been delayed as she contracted the Corona virus in September. She sought initially to continue working and regrettably her health required that she access short-term disability insurance coverage beginning in November. This reality has led to difficulties, once again, in covering the two congregations' pastoral, liturgical, and administrative needs. I have worked very hard with both vestries to seek out mutually beneficial solutions. And, there are nights when I return to the rectory knowing that I have put in a full day's work. And, we have been resilient in continuing to make sure hospitalized people receive visits, prayer chains remain active, and our outreach programs such as the Trains Initiative and Diaper Bank have everything they need to thrive. We continue to have and use many gifts. You will read more in this report about the tremendous work your wardens, treasurer, vestry, and committees are accomplishing despite the obstacles they have confronted in 2021. Other highlights include supporting the grammar school's Trunk or Treat event as well as the Danville Halloween Parade. The Diaper Bank and Train programs stretch our presence and touch people's lives with grace and compassion.

I am especially grateful to everyone for their ongoing support and encouragement. Cindy Cornelison is an excellent administrator and choir director. Her presence in the office truly holds the place together. I am excited for the future with Allison once she regains her health. And no one is more important to accomplishing Christ Memorial's mission than Deacon Jenkins.

Sometimes "being Church" isn't all pretty and wrapped up in nice clean boxes of programs and celebrations. Sometimes, there's the nitty-gritty reality of living in the midst of a pandemic that rears its ugly presence when you think you've got everything solved. It is in such times, both good and bad, when we realize that we are connected members of Christ's body and we cannot accomplish the Gospel's work without one another.

Blessings along The Way, Jim



CHRIST MEMORIAL EPISCOPAL CHURCH

Priest Associate report for the Annual Meetings of the yoked congregations

What a year this has been!

On January 9, 2021, I was ordained as a transitional deacon at the Cathedral in Harrisburg.

On February 3, 2021, I had my first meeting with Jim via Zoom which was recorded so it could be shared with the vestries. I was immediately struck by the ease with which our conversation flowed.

On April 23-25 Russell and I came and spent the weekend. After meeting church members, vestry members and the fellow clergy, I told Russell that I truly felt called to this place at this time. He whole heartedly agreed.

We moved into our beautiful Rectory on May 14, 2021, which allowed me to begin to get both our home and my office organized so when I began on June 1, 2021, I could be focused on my ministry and the immediate needs of the churches, including the Mission at Mt. Carmel.

We were so blessed to have Bishop Scanlan visit on June 6, 2021. I cherish the photo I have with the Bishop, Father Jim, Deacon Jim and myself. The gathering on the lawn after the service was such a beautiful gift. It allowed me to begin to get acquainted with parishioners from both parishes.

During the following weeks, I was able to provide Pastoral Care visits to a couple of our members. I had the joy of blessing a home the week after my ordination for new members of St. Paul's. I also presided at a wedding for someone who grew up at the Mission.

During those early weeks I was invited to lunch by a couple of congregants and some of the fellow clergy in the Susquehanna Convocation. These were all educational and I felt so welcomed!

My ordination to the Priesthood was overwhelming particularly by the number of you who took the bus and those who participated in the service. Your presence truly touched me.

The celebration the following day on our lawn was such a gift, it was truly a glorious celebration, as was the incredibly sacred and beautiful gift of my green chasuble and stole made by Karen Jenkins and Gina Shahovskoy.

During the following weeks, I attended the weekly leadership meetings with Father Jim and the wardens. I have found these to be educational and something I look forward to.

I also continue to be part of the Council of Trustees at the Diocese and take part monthly in the Vital and Effective Leadership, which Bishop Scanlan along with the Stevenson School for ministry has set up for new clergy. I was also honored to take part in the podcasts that Father Jim and Father Howie did on the Beatitudes.

On September 23, 2021, I was able to go to the fairgrounds to see the outreach St Paul's offers to the fair workers.

On September 29, 2021, I was diagnosed with Covid, and everything stopped. I had gotten two vaccinations, but because I was considered medical personnel as a hospice chaplain, I got my vaccinations in January and February. When I became ill it was just two weeks before they began to make the boosters available. Since it had been over six months since my vaccinations, it allowed me to have a "breakthrough" case of covid.

The love and wonderful food that has been provided by our congregations have been so helpful and we can't even express our gratitude for these gifts.

It was only after being diagnosed with Covid that I realized as a priest when you become ill, it affects life events of people. I was scheduled to lead a funeral for a family at the Mission, whom I had been caring for since I first began my ministry. I also had a baptism and a wedding scheduled. Gratefully, Father Jim was able to cover each of these events, but it was so hard not to be present with those families.

I pray each night that I will be able to return to the ministry to which God has called me. I am learning patience and acceptance, as these things are on God's time and not my own.

I pray for all of you each and every day, especially those on the prayer lists.

To say I am anxious to return to worship and to be present with you all is an incredible understatement!

As some of you saw, I attempted to attend the service on Christmas Eve with our family. This was the first Christmas we had all been together since 2013. Unfortunately, after 20 minutes of the beautiful Choral Prelude, our son and future son-in-law escorted me home. I wanted to be there so very much. The music I was present to hear fed my soul in ways I can't even express.

I am so profoundly grateful for my call to serve St Paul's, CMEC and the Mission. I remain assured that my return will come. After seeing doctors this week, I am even more hopeful that my return will be sooner rather than later in the year.

My love and Russell's love are with you all as we begin a new year together.

Blessings,

Mother Allison



CHRIST MEMORIAL EPISCOPAL CHURCH

2022 Annual Meeting Senior Warden's Report

Once again, I begin my report with “Oh what a year”,

First, we continue to deal with Covid 19 and the variants. Every time we go back to in-house service, we find that we must once again modify our practices. The one thing we have going for us is the upgraded camera system. We are now able to produce much better broadcasts, we do however need a few more “Producers”. It’s not a hard or difficult job once you learn the program and its features. Besides some software glitches (corrected) the most challenging is when Father Jim decides to wonder outside the camera range.

The next big thing was the Yoke with St. Paul’s Bloomsburg. We officially began in November of 2020. This first full year has been a learning process for both Church’s. In order to help this process along there are weekly “leadership” meeting with both senior wardens, Father Jim, and Mother Allison. We also have established a schedule for joint vestry meetings. A schedule has been established that would allow both churches to have 2 Communion services most Sundays. However, due to unforeseen circumstances we have temporally suspended this schedule. Hopefully we will return to it soon. There is still a lot of work to be done, but with the relationship that has developed we should be able to work through any issues that may develop.

Shaped by Faith continued this year. It has developed into each parish having a “pitch”, which is a project that they want to undertake along with other parishes. Our “Pitch” is to expand our diaper bank. This had already begun with both Lewisburg and Sunbury. Both of these parishes have expressed an interest in expanding. The Mission in Mt. Cameral has also expressed an interest. I have backed off a leadership role somewhat, Erin Ryan has really stepped up to work with everyone. A big **THANK YOU** Erin!

A few other events of note were the “Trunk or Treat” held at the Primary School, what a Blast! Father Jim, Beverly and I had a great time. Thank you to everyone that supplied the candy. We are looking forward to doing it again this year.

The biggest challenge this year seems to be communications. We try to put out as much information as possible via Facebook and E-mail, but there are still folks that don’t get the message, we need to find a way to overcome this. Remember communications is a 2-way street. We are also working with St. Paul’s in an effort to share information, this could include a shared

newsletter, or sharing our individual newsletters. Any input on enhancing communications would be greatly appreciated.

I wish to thank the vestry members for being a real “Team” working together in the best interest of our church.

WOW.....all this and I have agreed to stay on for another year as your Senior Warden. In accordance with the by-laws this will be my last year on vestry.

Respectfully submitted:

David N. Peterson III (Electronically signed)

David (Dave) N. Peterson III



CHRIST MEMORIAL EPISCOPAL CHURCH

[Altar Guild 2021 Report](#)

I am so grateful for the members of the Altar Guild who serve with faithfulness, devotion, and dedication. Thank you.

Unfortunately moves out of the area, work schedules, etc. have caused a few of those dedicated members to no longer be available for Altar Guild. I would like to encourage anyone interested to contact Father Jim or myself. We would be happy to answer your questions regarding this important ministry.

I want to thank Father Jim for his guidance and support throughout the year.

Respectfully submitted,
Pam Kanaskie



CHRIST MEMORIAL EPISCOPAL CHURCH

Cemetery Report

For 2021

We have not sold any new plots this year.

We had 1 internment.

We have contracted to have the wrought iron fence repaired and repainted. This work is continuing. The sections that have been completed looks great. Project should wrap up shortly. This project is being funded from the Cemetery Trust Fund.

We have also contracted with an engineering firm in an effort to locate available/unsold plots. This project has turned into a real undertaking (no pun intended). There are plots being found that are not in accordance with the existing plot plans. Some are even located on the 'carriage road'. This project is going to take a lot longer than anticipated. This project is also being funded via the trust fund.

Our long time caretaker has retired and we have contracted with Impressions Lawn Care and Landscaping, who is doing an outstanding job.

I must note my appreciation to the chairpersons before me.

Respectfully submitted:

Beverly M Peterson

Beverly M. Peterson, Committee Chair

(Electronically signed)



CHRIST MEMORIAL EPISCOPAL CHURCH

Choir Director's report

It has been a challenging year to hold choir with COVID in our midst. Invitations for past choir members have gone out periodically throughout the year. Some have declined to participate due to the pandemic as well as other factors such as personal health or scheduling. Many thanks go to the Jenkins family for their participation and loyalty to our music program. We had the "Karen and Cindy Show" on a lot of Sundays.

Since last spring, we have not had a permanent organist at Christ Memorial. The contract has ended between the Church and Billie Blakeney. We wish Billie all the best. Since then, we have been using the digital organ for hymn singing in church.

Upon several occasions, members of St. Paul's choir have boosted our choir. They have joined us last Easter, on the Bishop's visit for Baptism and Confirmation, as well as Christmas Eve. We have also welcomed Mark O'Hearn at the organ bench, as well. We are truly blessed with their gifts of music whenever they join us.

My hope is that in the near future, we can rebuild our music program at Christ Memorial. First, we need to procure an organist. The next and very important step is to reach out to former choir members to sing with the choir. If we have a few more members, we can sing anthems that are available in the music library.

Respectfully submitted

Cynthia Cornelison



CHRIST MEMORIAL EPISCOPAL CHURCH

Diaper Bank Report 2021

By the Grace of God, we were able to continue to serve an average of 58 families per week during the Covid Epidemic. We held and continue to hold the Diaper Bank outdoors with minimal contact between volunteers and guests. We give out approximately 100 diapers per baby at each session. Sessions are held the second Saturday of each month.

We again purchased a tractor trailer load of diapers at a 40% discount from retail prices through Sabra Enterprises. Bruce Banasky has been our contact person for the past 9 years. He is semi retired but still finds ways to help our Diaper Bank. Bruce suggests that ordering from Walmart will give us fairly good prices. He will continue to arrange bulk deliveries for us as long as he is able.

Volunteer hours: approximately 1000 for the year.

We support the efforts of St. Matthews, Sunbury and St Andrew's Lewisburg in their diaper giveaway.

We support the GateHouse, Community Service Organization and Free2Be Mom (a Geisinger program for addicted moms) with diapers as needed.

Many of our guests continue to bring clothing and other baby items to share with others.

Ray and Stacey Kacyon provide 50 packs of wipes for each session.

Missions and Outreach provided some pantry items and Weis gift cards for our guests.

We had a fundraising booth at the Danville Summer Fling Festival.

We received grant money from Geisinger Foundation and Danville Area Community Foundation. We received donations from Trinity Lutheran Danville, Mooresburg Presbyterian, and First Baptist of Danville well as many community individuals. The church has now taken over our checking account and the church treasurer may have more updated information regarding contributions.

Goal: Continue to provide diapers and other items as available to our brothers and sisters in need. We will attempt to give the love of Jesus to all as we do this.

Susan Nunan, Diaper Bank Coordinator



CHRIST MEMORIAL EPISCOPAL CHURCH

Hospitality Committee:

We are returning, slowly, to church activities.

In the past year: we co-hosted (with St Paul's) a picnic for the Bishop visit, luncheon in honor of Allison, Memorial service luncheon, and have provided numerous meals for shut-ins. I appreciate everyone who prepared & helped serve food! Hoping we can enjoy more fun/fellowship in 2022!

Also: Approximately 35 greeting cards were mailed over the past year, for various reasons.

Thank you!

Robin Kessler



CHRIST MEMORIAL EPISCOPAL CHURCH

Outreach Committee Report

Mary Altenbach: Chairperson

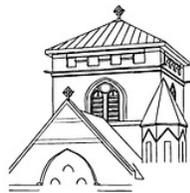
As we faced another challenging year, we were able to reach out to our community through monetary support for the following ministries:

- Feed a Friend
- Good Samaritan
- Danville Christmas Tree
- Episcopal Relief and Development
- Provide financial aid to assist individual living on their own
- Prison Garden
- Heifer International
- Episcopal Migration Ministries
- Shiloh United Church of Christ for the Food Bank

- Sponsor two individuals to attend Financial Peace University
- Distribute Weis gift cards throughout the year
- Pressure wheelchair cushion purchased for wheelchair bound individual
- Diaper bank purchase
- Fairground ministry St Paul's

I know there was a lot of outreach that occurred outside of the monetary support and I want to thank everyone for all they do throughout the year.

I pray that this year we will be able to continue reach out to our community both through monetary as well as personal ministries.



CHRIST MEMORIAL EPISCOPAL CHURCH

Christ Memorial Episcopal Church Treasurers Narrative Report For 2021

After the difficulties of 2020, 2021 has been a little less difficult to deal with from a financial perspective. Overall, the church is not struggling financially. We are spending less than we are taking in, although giving is still down quite a bit from when the pandemic began. Smaller worship crowds continue to impact non-pledged and loose plate giving. The Cemetery Fund returned lower than budgeted income due to the work on the Cemetery fence and survey. That should not continue into 2022.

As Cindy has taken on more responsibilities, I have stepped back from the day-to-day bill payments and deposits. I still handle many of the payments that are unusual, but most of the bills that are standard, such as utilities, are handled by Cindy. I continue to monitor the bank accounts, make reports, balance the accounts and handle the monthly payroll.

We have responsibility for handling the payroll for both priests, due in part to the Church Pension Group not allowing parishes to split payments if they are sharing a priest. Because of that, we are reimbursed by St. Paul's and the Diocese for their portion of the pay and benefits for both. Due to the that, while Mother Allison is on short-term disability, we receive the payments that cover the majority of her employment costs, and we continue to pay her regular salary and benefits.

The only major difference in our year-to-year finances was the opening of an account with the Episcopal Church Foundation (ECF), an investment vehicle open to congregations and diocese of the church. We had a sizable amount of money in our savings account, and the vestry asked the Finance Committee to investigate our options for a fund that met Environment, Social Responsibility and Governance (ESG) criteria for a more socially responsible investment. This means that the fund evaluates companies on their environmental footprint, use socially responsible operating methods and ensuring that their corporate governance is diverse and representative. This weeds out companies that operate using fossil fuels, are arms manufactures and other industries that significantly damage the environment or society. After investigating several options, we found the ECF had the best mix of low investment costs, potential returns and ESG fund availability. We opened an account and transferred \$150,000 into the account. We have no immediate plans to draw on the investment for income.

Looking to the next year, our financial outlook is quite good.

Respectfully Submitted by

Douglas Cummings

Christ Memorial Episcopal Church
Year End Financial Position
As of December 31, 2021

Assets	2021	2020
Cash and Cash Equivalents	\$33,647.72	\$11,500.01
Money Market Savings Account	\$171,478.87	\$318,704.91
Land Buildings and Equipment	N/A	N/A
Long Term Church-Controlled Investments J&J Financial	\$588,409.90 (11/21)	\$528,240.10
LTC-CI Episcopal Church Foundation	\$148,143.18 (11/21)	0
Cemetery Trust Fund (Managed by Fulton Bank)	\$2,867,331.13 (11/21)	\$2,560,166.26 (11/20)
Central Susquehanna Community Foundation Funds	\$2,204,652.29	\$1,841,063.00 (06/20)

Total Assets	\$6,013,663.09	\$5,259,674.28
Liabilities		
Income Tax Receipts due to State and Federal Gov	\$0	\$2,948.58
Net Assets		
Total Assets – Liabilities	\$6,013,663.09	\$5,256,725.70

Christ Memorial Episcopal Church
A Statement Of Activities
For The Year Ended December 31, 2021

Revenues and Gains:

Contributions	\$44,526.11.
Long Term Church-Controlled Investments	\$12,000.00
Cemetery Trust Fund (Managed by Fulton Bank)	\$65,401.11
Central Susquehanna Community Foundation Funds	\$80,600.00
Trust Funds	\$54,530.85
Other	\$698.96
Diaper Bank Contributions	\$9,582.50
<i>Total Revenues and Gains:</i>	<i>\$267,339.53</i>

Expenses and Losses:

Diocese Fair Share	\$44,503.56
Outreach Giving	\$31,927.05
Priests Salary and Benefits (including Rectory)	\$67,784.67
Non-Rector Employees	\$30,031.72
Maintenance, Upkeep, Insurance and Office	\$59,965.62
Other Program Expenses	\$10,799.26
<i>Total Expenses and Losses:</i>	<i>\$245,011.88</i>

Net Gains (or Losses) \$22,327.65

Christ Memorial Episcopal Church
Church Budget

EXPENSES	2021 Budget	Actual 2021 (12/21)	2022 Proposed
Bus			
Church Expenses			
Capitol Projects	\$10,000.00	\$16,099.00	\$15,000.00
Community Room Supplies	\$500.00	\$446.67	\$500.00
Electric (office/church)	\$6,500.00	\$5,522.56	\$6,500.00
Garbage	\$450.00	\$407.00	\$450.00
Gas (heat office/church)	\$5,000.00	\$4,825.54	\$5,000.00
Maintenance and Repairs	\$7,500.00	\$11,635.08	\$7,500.00
Memorials	\$0.00	\$0.00	\$0.00
Pledging Envelopes	\$250.00	\$0.00	\$250.00
Sexton Supplies	\$2,000.00	\$1,957.42	\$2,000.00
Diocese Commitments			
Convention Fees	\$1,000.00	\$0.00	\$1,000.00
Fair Share	\$44,503.56	\$44,503.56	\$33,006.00
Diocese Commitments-other		\$30.00	
Non-Clergy Part Time Payroll			
Choir Director	\$9,004.26	\$9,004.32	\$9,490.49
Office Secretary	\$10,000.00	\$6,795.00	\$10,000.00
Organist	\$11,845.00	\$4,950.00	\$11,845.00
Sexton	\$7,500.00	\$7,500.00	\$7,905.00

5.40%

5.40%

Non Medical Insurance			
Property and Liability	\$9,500.00	\$9,887.00	\$10,000.00
Workman's Comp	\$500.00	(\$78.00)	\$500.00
Office Ancillary Supplies			
Misc Office Supplies	\$3,000.00	\$2,039.79	\$3,000.00
Postage	\$150.00	\$55.00	\$150.00
Office Operational			
Copier Annual Rental	\$2,500.00	\$2,051.13	\$2,500.00
Post Office Box	\$92.00	\$100.00	\$100.00
QB Yearly Payroll update	\$500.00	\$434.60	\$500.00
Safe Deposit Box	\$60.00	\$60.00	\$60.00
Telephone/internet	\$1,200.00	\$1,545.92	\$1,600.00
Website/Church	\$250.00	\$42.34	\$250.00
Rectory Expenses			
Electric	\$1,000.00	\$1,019.32	\$1,100.00
Gas/Heat	\$1,150.00	\$1,301.73	\$1,400.00
Maintenance and Repairs	\$1,250.00	\$1,285.98	\$2,500.00
Sewer and Water	\$900.00	\$863.50	\$900.00
Outreach			
Charity Givings	\$33,000.00	\$31,927.05	\$33,000.00
Parish Commitments			
Music Program	\$1,200.00	\$247.00	\$1,200.00
Flowers	\$4,500.00	\$2,979.40	\$4,500.00

Marketing	\$3,000.00	\$798.50	\$3,000.00	
Fellowship Activities	\$1,000.00	\$388.08	\$1,000.00	
Altar Guild	\$2,500.00	\$304.74	\$2,500.00	
CEEP Memebership	\$7,000.00	\$5,606.54	\$7,000.00	
Parish I/O Offerings				
Bishops Discretionary Fund	\$150.00	\$0.00	\$150.00	
Part Time Payroll Ancillary Exp				
FICA- Part Time	\$2,000.00	\$1,782.40	\$2,000.00	
Occupational Tax Part Time	\$95.00	\$0.00	\$95.00	
Professional Fees				
Church Accountant	\$2,000.00	\$2,000.00	\$2,000.00	
Audit	\$3,000.00	\$0.00	\$3,000.00	
Financial Consult/Legal Fees	\$1,000.00	\$0.00	\$1,000.00	
Non-Church Accountant Fees				
Supply Clergy	\$1,000.00	\$422.02	\$1,000.00	
Visiting Musicians	\$250.00	\$360.03	\$250.00	
Priest Associate				
Wages	\$14,436.91	(\$1,495.75)	\$15,000.00	\$30,375.00
Onboarding/Moving	\$2,000.00	\$2,951.79	\$0.00	
Pension	\$2,813.63	\$1,828.76	\$3,834.75	\$7,696.49
SECA Allowance	\$1,195.79	\$1,195.80	\$1,635.38	\$3,270.75
Professional Expenses	\$15,550.00	(\$103.52)	\$2,500.00	\$5,000.00
Rector Professional Expense				

Professional Expenses	\$2,500.00	\$2,836.03	\$2,500.00
Rector Wages and Expenses			
Continuing Education	\$600.00	\$1,270.00	\$600.00
SECA Reimbursement	\$3,109.73	\$3,368.77	\$3,277.66
Gross Wages	\$36,000.00	\$39,000.00	\$37,944.00
Medical Insurance	\$6,255.56	\$6,727.50	\$6,516.00
Pension Fund	\$10,109.93	\$5,734.76	\$10,109.93
Magazines and Periodicals	\$125.00	\$0.00	\$125.00
Christain Education	\$3,000.00	\$445.00	\$3,000.00
TOTALS	\$297,496.37	\$244,859.36	\$283,744.21

	2021 Budget	Actual 2021	Proposed 2022 Budget
Ordinary Income			
Christmas Offerings	\$100.00	\$323.00	\$100.00
Easter Offerings	\$100.00	\$50.00	\$100.00
Fuel	\$10.00	\$0.00	\$10.00
Givers of Record	\$7,000.00	\$1,922.00	\$7,000.00
Loose Offerings	\$600.00	\$193.41	\$600.00
Flower Offerings	\$50.00	\$103.00	\$50.00
Music Offerings	\$50.00	\$0.00	\$50.00
Pledging Envelopes	\$50.00	\$0.00	\$50.00
Income Occasional Other	\$0.00	\$150.00	\$0.00

Income Parish Donations			
Memorials	\$0.00	\$250.00	\$0.00
Interest Income from Trust Funds			
Cemetary Trust Fund- Fulton Bank	\$94,000.00	\$65,401.11	\$94,000.00
Danville Area Community Fund	\$75,000.00	\$80,600.00	\$80,000.00
Edward Jennings TF	\$5,000.00	\$0.00	\$5,000.00
T. Deskie TF Truist	\$28,354.25	\$36,530.85	\$30,595.91
Wm. K Hancock TF	\$18,000.00	\$18,000.00	\$18,000.00
Other Intrest Income			
Savings Account	\$350.00	\$298.66	\$200.00
Church Investment-J&J Financial	\$12,000.00	\$12,000.00	\$12,000.00
Parish In/Out Offerings			
Bishop's Dis. Fund	\$0.00	\$0.00	\$0.00
Yearly Pledged Commitments			
Income Expected Pledges	\$45,000.00	\$41,288.00	\$40,000.00
GRAND TOTAL	\$285,664.25	\$257,110.03	\$287,755.91

\$4500 Quarterly

Junior Warden Report 2021

- Outlet installed in worship space for new camera system.
- Freezer in church kitchen repaired
- Heating and air condition units in the church office were repaired.
- Small water heater in church basement- supplies sacristy- was replaced.
- Church flashing on yard side blew off in a storm and was replace.
- Community room entrance ceiling was installed with new light fixture.
- Pine street bathroom sink water valve was replaced.
- Pine street bathroom toilet was repaired.
- Brett Vanden Heuval was contracted to maintain lawn and landscaping at the church, rectory, and cemetery.
- Susquehanna Tree service trimmed several trees and bushes at the rectory.
- New vacuum was purchased for sextons.
- Church supplies purchased as needed at Sam's Club.
- Key fobs and door access updated as needed.
- Alley side of rectory landscaped- old rose bushes removed and 3 new shrubs and landscape river stone installed.

2022 plans:

- West doors at the rear of the worship space will be refurbished.
- Handicap panel and signage will be installed to make Market street door access easier and handicap entrance more obviously marked.
- Pine Street door electronic access to be repaired.
- Need for any new landscaping projects will be evaluated
- Tankless water heater to be installed in rectory

All of the above accomplished with the help of several skilled companies/craftsmen.

Respectfully submitted,

Michelle A. Walczak